

Heart of the Valley ITV Consortium Superintendents Meeting
Wednesday, November 3, 2021
1:00 p.m.
Online via Zoom

1. Introductions and Roll Call

- Present (quorum established):
 - Shane Azure
 - Kevin Beaudoin
 - Michael Bradner
 - Jeremy Brandt
 - Andrew Currie
 - Justin Fryer
 - Jason Keating
 - Linda Lutovsky
 - John Maus
 - Michael O'Brien
 - Michael Severson
 - Paula Suda
 - Misti Wuori

2. Review and Approve Minutes from June 9, 2021, meeting

- Mike Bradner moved to approve. Kevin Beaudoin seconded. Motion carried.

3. Updates from Consortium Director and Individual Schools

- No schools had updates.
- Contact list: Misti reported that the listserv tool has not been working. Are updates for meetings and calendar invites in Outlook acceptable? Yes, Outlook will work.

4. Equipment/Tech Needs

- Mayville State Contact for Equipment/Tech Needs:
 - Misti Wuori: 701-788-4631 (phone) or misti.wuori@mayvillestate.edu (email); Misti will get Mayville State IT Service Desk staff involved as needed.
 - **Immediate ITV scheduling issues or classes not showing, contact Dean Kostuck at: 701-788-4723.**
- Functioning of the Polycom Units and other needs? Any replacement units needed?
 - No issues reported.
 - There is a spare unit at Central Valley if needed.
- Other equipment/technical support needs?
 - A discussion was held about whether investing in Canvas LMS or something like it down the road might be best, instead of stocking up on small units. Things are moving towards a blended approach. What is the cost of Canvas currently? Paula will check on Canvas and get back to the superintendents' group via email.

5. Course Needs/Issues (ITV and Dual Credit)

- From the June 9, 2021, meeting minutes: *Derrick Bopp reported that Sheyenne Valley Area Career & Technology Center is working with Dakota College at Bottineau and Valley City State University to offer dual credit class options for the courses they send via ITV and online such as Graphic Communications, Health Careers, etc. This will likely start in Fall 2022. Derrick will provide an update at the November meeting.* Bopp was not in attendance so it was recommended that he give an email update on this to the superintendents' group.

6. **2022-2023 Calendar Discussion**—Questions and Share Calendar as Your District approves.
7. **2020-2021 Final Budget Summary and 2021-2022 Budget Status**
 - Misti Wuori gave an overview of the 2020-2021 final budget summary and 2021-2022 budget status report to be approved. Paula Suda motioned to approve the 2020-2021 Final Budget Summary; Michael Severson seconded. Motion carried. Michael O'Brien motioned to approve the 2021-2022 Budget Status Report; Paula Suda seconded. Motion carried.
 - Reminder: if any instructors are sent out to other school sites and have mileage to report, be sure to send that in to Misti at the end of the semester/after travel completed.
8. **Membership Dues for 2021-2022**—Misti will be sending in the next couple of weeks to schools.
9. **Other Issues/Concerns/Discussion?**
 - Linda Lutovsky is retiring at the end of this year.
10. **Review Contact Information/updates for new email addresses/staff changes for listservs.**
 - Current information is located on the members list, <http://www.hovc.k12.nd.us/members.html>
 - Send updates to Misti.
11. **Next meeting date**
 - June 1, 2022, 10:00 a.m. at Mayville State University
 - Please send agenda items to John Maus at john.maus@tps-k12.org
 - Adjourned approximately 1:40 p.m.

Please remember you can find all meeting agenda and minutes at: <http://www.hovc.k12.nd.us/files.html>

Respectfully submitted,
Misti Wuori
HOV-ITV Consortium Director